





SARA TUILOMA, PHD

STUDENT SUPPORT, CURRICULUM DESIGN, PROGRAM EVALUATION

CONTACT

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-  Fairway, Kansas

PROFESSIONAL SKILLS

- Team Leadership
 - Interpersonal Skills
 - Agile Project Management
 - Curriculum & Program Design
 - Program Evaluation
 - Assessment Writing/Creation
 - Data Management
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EDUCATION

Bachelor's Degree Interdisciplinary Humanities

Brigham Young University

2016 - 2019

Double major in Interdisciplinary Humanities and Spanish Studies with a minor in Digital Humanities.

CGPA: 3.95

Master's Degree Instructional Psychology & Technology

Brigham Young University

2019 - 2021

Focus of studies on instructional design in higher education courses and training online instructors to aid in student engagement.

CGPA: 4.0

Doctorate Degree Instructional Psychology & Technology

Brigham Young University

2021 - 2022

Focus of research on program implementation of student support in higher education (see CV for full list of research).

CGPA: 4.0

PROFILE

M.S. & Ph.D. in Instructional Psychology and Technology focused on support for student and program success in higher education. Skilled in collaborating with a team to implement program initiatives. An adaptable team member who can communicate effectively, work independently, and lead projects. Expertise in:

- Designing & implementing curriculum, coursework, and academic support resources for adult learners.
 - Assessing and evaluating higher education program effectiveness.
 - Synthesizing and analyzing quantitative and qualitative data.
 - Researching and implementing best practices for adult learning in higher education.
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WORK EXPERIENCE

Client Fulfillment Specialist

Jarrold Bagley Consulting LLC

2023 - Current

- Evaluate client feedback and improve program offerings.
- Align program offerings with program outcomes.
- Technical troubleshooting.
- Assist with program design, brand design, website design, digital marketing.

Instructional Design Consultant

Self-Employed

2020 - Current

- Consult with various companies for their instructional design needs.
- Apply instructional design skills and techniques to design online courses and programs.
- Assist with additional tasks as needed, such as brand design, course design, and program design.

Lead Project Manager/Designer for BYU Online Office of Student Success

Brigham Young University

2021 - 2022

- Collaborate with the academic support team for a higher education program.
- Evaluate the program and implement changes based on evaluation outcomes.
- Design and implement training curriculum & courses for instructors and TAs.
- Design and develop support resources for student success.
- Lead out as a project manager and senior designer for various projects.
- Work with the research team to research current practices and how to improve.

University Instructor

Brigham Young University

2019 - 2021

- Teach various undergraduate and graduate courses in the online and blended learning modalities.
 - Interact with students daily to help them achieve their goals and develop skills.
 - Collaborate with a team of instructors to keep course design up to date.
 - Research current teaching methods for continuous course improvement.
 - Implement course corrections based on student feedback and performance.
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LANGUAGES

Spanish

TECHNICAL EXPERTISE

Instructure Canvas LMS

Microsoft Excel

HTML & CSS

Microsoft Office Suite

Google Products

Graphic Design

Instructional Design

Web Design

AWARDS & CERTIFICATES

Teaching Excellence Award

Awarded for excellent teaching skills.
2020, Brigham Young University

ACTFL Spanish Language Certificate

Advanced proficiency in the Spanish
language oral, reading, and writing.
2019, Brigham Young University

REFERENCES

Erin Measom

(801) 422-8675

erin.measom@byu.edu

Charles Graham

(801) 422-4110

charles.graham@byu.edu

Layne West

(801) 829-8845

laynenwest@gmail.com

WORK EXPERIENCE CONT.

Instructional Designer

BYU Online, Brigham Young University

2020-2021

- Collaborate with university instructors to develop and evaluate course programs and assignments.
- Lead out in the design and redesign of online undergraduate and graduate level courses.

Instructional Design Assistant

BYU Online, Brigham Young University

2019 - 2020

- Collaborate with teachers and designers to develop and evaluate course programs and assignments.
- Assist in the design and redesign of online undergraduate-level courses.

University Teaching Assistant

BYU Online, Brigham Young University

2017 - 2019

- Collaborate with teachers and administrators to develop and evaluate course objectives and assignments.
- Facilitate group sessions and provide one-on-one support.
- Correspond with students through email, telephone, or video chat.
- Grade essays and assignments.
- Assist in the design and redesign of online coursework.
- Research current teaching and learning methods used in the course and ways to improve them.

University Writing Tutor

Brigham Young University

2017 - 2018

- Apply effective tutoring strategies to improve students' writing skills.
- Craft effective learning plans to address students' writing weaknesses and strengths.
- Provide individual tutoring sessions for students struggling in composition writing.

Freelance Photobook Designer

Self-Employed

2016 - 2019

- Organize and edit photos using basic photo editing tools.
- Create customized photo books for clients.